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| **Topic** | **Content** | **Person responsible** | **Timing** | **Notes** |
| Call to Order | * + Agenda Review   + Attendance/Quorum Declaration   + Opening Prayer   + Mission | Judy Hegelund  Matt Neely  All  All | 6:00 pm – 6:05 pm | * + Judy called the meeting to order at 5:59pm   + The agenda was sent in advance of the meeting. |
| Chairperson’s Report | * + Sign up for meeting host | Judy Hegelund | 6:05-6:10 | * + Judy shared a meal host signup for the SPC meetings |
| Vice Chairperson’s Report | * + Approval of Minutes | Matt Neely | 6:10 pm – 6:15 pm | * + Matt F. motioned, Capri seconded, all in favor, none opposed |
| Pastor’s Report | * + AOD and Family of Parish Updates | TBD | 6:15 pm – 6:25 pm | * + None, Fr. Brian not present |
| Governance and Leadership | * + Progress against LTP objectives   + PTG   + Athletic Advisory Committee Update | Jon Myers  Trina Santa Ana/Kristen Baradihi  TBD | 6:25 pm – 6:45 pm | * + Jon reviewed the latest updates, no action items at this point   + **Capri and Matt F.** to review the volunteer policy and assess changes. Jennifer Engel is the lead for the policy   + Several upcoming PTG events     - Mother/ Son event at Dave and Buster’s on November 17     - Staff Appreciation in December     - Christmas Gift Shop- Dec 2-13     - Family Skate Night Dec 6th     - Family Dinner Night Dec 11th   + Fall Festival     - 1207 in attendance; Raised $3k more in profit than expected     - Survey went out on 10/22/24 to explore how to revamp the fall festival for next year   + Trunk or Treat     - There was productive discussion around the Trunk or Treat event and alignment that a new parent code of conduct may be beneficial to set expectations for future events. PTG suggests canceling the event for next year |
| Mission and Catholic Identity | Progress against LTP objectives | Kim Myers | 6:45 pm – 7:05 pm | * + Mrs. Myers reviewed the updates   + All school service day planned for the CSW mass day in January. Current plan needs $30k in fundraising ($0.38 per meal; goal is to bag 30k meals for the school) |
| Academic Excellence | Progress against LTP objectives | Rachael Tindall | 7:05 pm – 7:25 pm | * + All objectives on track for the year; focusing on discipline and evidence based practice targets |
| Operational Vitality | Progress against LTP objectives  Finance Council Update | Jon Myers  Tonia Hasani | 7:25 pm – 7:45 pm | * + Draft of budget in progress; working to set tuition rates for next school year   + Addressing teacher retention and looking for ways to support our teachers and staff across the board   + Will review the proposed tuition at the November board meeting   + Financial planning is a 5-year outlook   + French associates report on October 28th with the facilities committee and the St. Andrew team to split the cost of the North Campus updates 50/50   + Mr. Myers is searching for a company or contact who handles window blinds to cover doors during a lockdown emergency   + Annual fund has kicked off - on track with last year's donations   + Clay classics - sold out sponsorships, raised $11k from the event   + Loan is officially paid off; planning to keep the raffle in place. Will need to be clear about how the money from the raffle is used moving forward |
| New Business |  | All | 7:45 pm – 8:00 | * + None |
| Adjournment |  | Judy Hegelund |  | * + Meeting adjourned at 8:03pm |